

LINDSBORG CITY COUNCIL
Lindsborg City Hall
April 20, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Kirsten Bruce, Joshua Swanson, Larry Lysell, Ericka Lysell, Andrew Smith, Lysa Palmer-Augusta, Tyler Johnson

OTHERS PRESENT:

Tanner Faust, Roxie Sjogren, David Hay, Lauren Doak, Denny Walker, Milton Collins, Noah Flores, Scott Bontz

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

City Administrator Tanner Faust asked that Tyler Technologies Cloud Upgrade be added to Old Business. There were no objections.

MAYOR'S REPORT:

Mayor Shultz read a portion of the Arbor Day Proclamation that was provided in advance to Council, proclaiming Friday, April 24, 2026, as Arbor Day in Lindsborg. Councilmember Larry Lysell moved to approve the Arbor Day Proclamation, seconded by Councilmember Lysa Palmer-Augusta and passed 8-0 by voice vote.

Mayor Shultz read a portion of the Volunteer Month Proclamation that was provided in advance to Council. Councilmember Ericka Lysell moved to approve the Volunteer Month Proclamation, seconded by Councilmember Kirsten Bruce and passed 8-0 by voice vote.

April 18 was Lineworker Appreciation Day. Mayor Shultz thanked the Lindsborg Electric Department Lineworker crew: Rod Schrage, Matthew Lloyd, Ethan Steinbruck and Tatum Lee.

Administrative Professional Day is April 22. Mayor Shultz recognized Maci Claycamp, Heather Clifford, Julia Duell, Robin Droegemeier and Diane Reece for the work they do for the City.

Mayor Shultz shared some news regarding Bethany College:

Last Saturday was the celebration of life for Dr. Charles Fox, the late husband of Dr. Laura Crawley, President of Bethany College.

Dr. Walter Pelz recently passed away. Dr. Pelz was deeply connected with most music events at Bethany College over the last 20 years.

Sawyer Lysell-Alkire was recently recognized on a Student Success list for working to improve on his case studies.

CONSENT AGENDA

Councilmember Kirsten Bruce moved to approve the minutes from the April 06, 2026, regular Council meeting, Payroll Ordinance 5583, Purchase Order Ordinance 5584 and AXON invoice. Motion was seconded by Councilmember Andrew Smith and passed 8-0 by roll call vote.

APPOINTMENTS:

Mayor Clark Shultz read the list of appointments to the City's Boards and Commissions:

Library Board: Genevieve Bishop

Lindsborg Housing Authority: Bill Nelson

Golf Course Advisory Board: Steve Sjogren

Recreation Advisory Board: Ryan Conrade, Amy Dreier

Planning Commission: Jenell Hulse, Becky Anderson, Jeff Kurtz

Board of Zoning Appeals: Joyce Pigge

Design Review Board: Liz Strnad

Sister City Committee: Dean Anderson, Mark Ahlseen, Lori Johnson

Tree Board: Keith Kandt, David Reiswig

Cemetery Board: Ryon Carey

CVB Advisory Board: Stacey Lott, Molly Johnson, Lori Johnson

Councilmember Lysa Palmer-Augusta moved to approve the board and commission appointments. Seconded by Council President Rebecca Van Der Wege and passed 8-0 by voice vote.

COMMITTEE REPORTS:

There were no committee reports.

OLD BUSINESS:

Tyler Technology Cloud Upgrade

The original agenda item regarding the Tyler Technology Cloud Upgrade from the April 06, 2026:

The City of Lindsborg currently utilizes Tyler Technologies for its financial, payroll, utility, and court systems, with the police department scheduled to come online soon. At present, the City operates in a hosted environment, which has presented several challenges. Software upgrades must be performed manually rather than receiving automatic updates to the latest releases. Some upgrades have required considerable staff time, including coordination with Tyler support to successfully complete the process. The City also maintains dedicated server space exclusively for Tyler applications, along with supporting software that must be purchased, maintained, and regularly updated. This server is backed up through the City's Datto system, which must be appropriately sized to accommodate the significant storage requirements associated with Tyler's platforms.

Tyler Technologies is increasingly prioritizing its newest features and enhancements for cloud-based deployments only. This aligns with the broader direction of the software industry as it adapts to evolving technology and security standards. Tyler's cloud services are hosted on Amazon Web Services (AWS), a top-tier provider known for its highly secure, reliable, and scalable infrastructure. Transitioning to Tyler's cloud environment will also improve accessibility and flexibility for staff. Employees will be able to access Tyler applications through

a web browser rather than relying on locally installed software. This capability allows staff who are traveling or working remotely to securely access needed systems without the requirement to connect through a virtual private network (VPN).

There is no one-time cost to migrate to the cloud; however, the annual software fee will increase. The City currently pays approximately \$31,000 per year to Tyler Technologies for software licensing. Upon transitioning to the cloud environment, the annual cost will increase to \$43,036. This expense is allocated across multiple funds, as the software supports several different departments throughout the City. While the annual software cost will increase, the City should realize offsetting savings through reduced server requirements, elimination of certain supporting software, and a reduction in the size of the Datto backup system. Collectively, these changes are expected to reduce infrastructure complexity and ongoing maintenance demands while positioning the City to align with current and future technology standards.

At the April 6, 2026, meeting, Council had requested information on what the cost savings would be.

After discussions with Reach Solutions, the City's IT provider, confirmed that the city could fully eliminate the need for an onsite server.

Currently, the server serves two primary purposes:

1. Hosting our Tyler Technologies software.
2. Acting as our file server.

By migrating Tyler Technologies to the cloud and transitioning file storage to SharePoint, the City can remove the need for both an onsite server and its associated backup infrastructure.

This transition would result in the following cost savings:

Eliminated or Avoided Costs

1. Server Replacement: Estimated at \$30,000–\$35,000 if replaced today (next replacement scheduled for 2028; servers are replaced every four years).
2. Datto Backup Service: Currently \$11,940 annually; scheduled to increase to \$15,600 annually upon renewal in June.
3. SQL Server 2025: \$939.
4. Uninterruptible Power Supply (UPS): \$660.
5. Additional Miscellaneous Costs: Including screen-sharing, VPN, and other server-dependent services that would no longer be required once fully transitioned to the cloud.

Projected Savings

- Ongoing annual savings of over \$15,000.
- In years when the server would otherwise be replaced, total annual savings exceed \$40,000.

Councilmember Andrew Smith moved to approve moving to the Tyler Technologies Cloud for a new annual contract amount of \$41,505.00 per year. Seconded by Councilmember Tyler Johnson and passed 8-0 by roll call vote.

NEW BUSINESS:

Ordinance No. 5585 - Amending Recommended Tree List

The Tree Board has voted to revise the City of Lindsborg official street tree list. Changes have been made to benefit the urban forest. The following reasons are cited:

- The *Kentucky Coffee Tree* is being added to encourage a more diverse tree canopy

Trees being removed include:

None at this time

Trees being added:

Kentucky Coffee tree (large tree)

With City Council’s approval of this list, the Lindsborg City Code, Article III, Section 48-103 TREES AND SHRUBS will be amended by Ordinance No. 5585.

Councilmember Joshua Swanson moved to approve Ordinance No. 5585 amending the city’s official street tree list. Seconded by Councilmember Kirsten Bruce and passed 8-0 by roll call vote.

Midsummers Free Swim

The Midsummer’s Committee has requested a “Late-Night Swim” the evening of June 20, 2026, at the Lindsborg Municipal Pool. They asked that this take place from 9:00-11:00 p.m.

Late-night swim has been a part of the Midsummer’s weekend for many years.

There will be no charge to the committee or patrons using the pool during that time.

Councilmember Kirsten Bruce moved to approve the request from Midsummer’s Committee for a free late-night swim from 9-11 p.m. on Saturday, June 20, 2026. Seconded by Councilmember Joshua Swanson and passed 8-0 by voice vote.

Ordinance No. 5586 - Disbanding Gifts and Bequests Committee

Council was presented with an ordinance that recommended dissolving the gifts and bequests committee. The gifts and bequests committee was established with an ordinance and must be dissolved with an ordinance.

The city code outlines the responsibility of this body with the following:

It shall be the duty of the commission to study, investigate and develop specific recommendations to the city council for the disposition of gifts and bequests received by the city. The commission shall also prepare a proposed plan of disposition, to be reviewed annually, for gifts and bequests that may be received subsequent to the adoption of the plan. The specific recommendations and proposed plan are advisory only and shall not be binding on the city council.

The responsibility to advise and plan for the disposition of gifts and bequests received by the city will be assumed by the staff and city council as has been practiced in most recent history.

Councilmember Andrew Smith moved to approve dissolving the gifts and bequests commission by Ordinance No. 5586. Seconded by Council President Rebecca Van Der Wege and passed 8-0 by roll call vote.

KMU Rate Study Agreement

Staff asked Council to consider accepting an “agreement for services” with Kansas Municipal Utilities (KMU) for the execution of a rate study review. KMU staff provided three options for our consideration. The options are a single utility study for either water or sewer or a combined study. The water study would carry a cost of \$4,000, the sewer rate study would cost \$3,100, and a combined study would cost \$6,500 (\$600 savings).

The cost of maintaining and replacing aging water/sewer infrastructure continues to increase rapidly. To avoid reactionary rate spikes, staff find it important to evaluate our current rate structure while looking at historic profit and loss from the utility to plan responsibly for the future. KMU has a proven track record of being advocates for public utilities in Kansas and bring decades of industry knowledge.

Possible recommendations include rate amendments or rate structure changes.

At the end of the rate study, a presentation of the findings will be shared with the City Council.

Councilmember Andrew Smith moved to approve the Water/Sewer Rate Study to be completed by KMU in the amount of \$6,500. Seconded by Councilmember Ericka Lysell and passed 7-1 with Councilmembers Ericka Lysell, Tyler Johnson, Kirsten Bruce, Larry Lysell, Lysa Palmer-Augusta, Andrew Smith and Rebecca Van Der Wege voting aye and Councilmember Joshua Swanson voting nay.

KMEA Rate Study

Staff requested approval to engage the Kansas Municipal Energy Agency (KMEA) to conduct an electric rate study, including a revenue requirements and cost-of-service analysis. The study will review all electric utility costs, including power supply, distribution, administration, and capital improvements to ensure the electric fund remains financially sound. The City’s last electric rate study was completed five years ago.

KMEA will utilize industry-accepted cost-of-service models and work closely with City staff to determine the revenue needed to fully fund the electric utility. The final deliverables include a written report and a presentation to the governing body.

The cost of the study is \$3 per meter. With 1,811 meters, including 39 City usage meters, the estimated total cost is \$5,433.

Councilmember Andrew Smith moved to approve the Electric Rate Study to be completed by KMEA in the amount of \$5,433.00. Seconded by Councilmember Larry Lysell and passed 7-1 with Councilmembers Ericka Lysell, Tyler Johnson, Kirsten Bruce, Larry Lysell, Lysa Palmer-Augusta, Andrew Smith and Rebecca Van Der Wege voting aye and Councilmember Joshua Swanson voting nay.

KDOT CCLIP Agreement

The City Connecting Link Improvement Program (CCLIP) is a Kansas Department of Transportation (KDOT) program that provides funds for cities to address road deficiencies and improve a City

Connecting Link on the State Highway System within communities. A City Connecting Link is defined as any routing of a State Highway System that is located within the corporate limits of a city. Harrison and Cole Street are part of that system within the city limits of Lindsborg.

As historical background, Harrison and Cole were restructured in 1993; that year saw major rainfalls causing numerous delays and later, settling issues. Also, during that time, there were poor quality aggregates used in the concrete which to this day, continue to cause problems with the paving.

While the project was done at the same time, the Cole Street portion of the project has not seen the failures that the Harrison Street portion has. In 2008, KDOT funds were used to make some repairs to both Harrison and Cole Streets. While overall, Cole has held up well, Harrison continues to have numerous problems. City staff continue to make repairs by replacing problem areas and patching the concrete every year.

Funding through CCLIP is limited to \$400,000 per year with a City match of 5%. Because of the \$400,000 per year limit, the project will require two separate applications to cover the cost of the project.

The City has applied for the last several years; historically, applications of this type often require multiple submission cycles before successfully receiving funding. In July of 2025, the City was approved for \$400,000 of patching for 2027 and \$400,000 of patching for 2028.

Councilmember Kirsten Bruce moved to approve the agreement between the City of Lindsborg and the Kansas Department of Transportation relating to a CCLIP resurfacing project. Seconded by Councilmember Ericka Lysell and passed 8-0 by roll call vote.

OTHER:

Councilmembers were reminded of the Strategic Planning meeting on Monday, April 27 at 5:30pm. Dinner will be ready at 5:15pm so that the meeting can start at 5:30pm.

Kirsten Bruce reiterated “what an amazing man Dr. Pelz was” and how he was hugely influential in music for Lindsborg; his service will be on Thursday, April 23 at Bethany Lutheran Church.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 8-0 by voice vote. The meeting was adjourned at 7:34 p.m.

Respectfully Submitted,



Roxie Sjogren, MMC
City Clerk